

## KINGS CLIFFE PARISH COUNCIL

The Annual General Meeting of the Parish Council was held on 11<sup>th</sup> May 2017 at 7.30 pm at Kings Cliffe Active.

**17/01: Present:** Chairman A Howard, Councillors J Atkinson, M Day, J Dixon, N Ford, D Gilbert, C Leuchars, B. Hardwick, R. Brown and 5 members of the public

**17/02: Apologies for Absence:** Councillors G Smid, R. Meadows

**17/03: Declarations of Interest:** None.

### **17/04: Election of Chairman**

The Clerk asked for nominations. One nomination for Councillor Howard was received and carried as proposed by Councillor Day and seconded by Councillor Ford.

### **17/05: Election of Vice Chairman**

The Chairman asked for nominations. One nomination for Councillor Day was received and carried as proposed by Councillor Brown and seconded by Councillor Ford.

### **17/06: Formation of Sub-Committees**

Burial Board – Councillors Dixon, Ford, Gilbert and Smid. The Chairman is an ex-officio member of the Burial Board

Amenities Committee – The Chairman, Councillors Atkinson, Brown, Dixon, Day and Leuchars.

Neighbourhood Plan – Councillors Atkinson, Dixon, Leuchars, Meadows and Smid

### **17/07: Appointment of Wardens**

Footpaths' Warden – Councillor Meadows

Tree Warden – Councillor Dixon

### **17/08: Nominations to Other Bodies**

Memorial Hall – Councillors Hardwick and Meadows

Cornforth Homes – Mr B Hurcombe

Kings Cliffe Active – Councillor Smid (reserve Councillor Brown)

Highways Representative – It was agreed that Councillor Hardwick would act as our Highways Liaison Officer with the County Council

### **17/09: Dates of Meetings for the Coming Year**

A list of dates for the coming year has been sent to all Councillors, the Gazette, Kings Cliffe Active and is on the Parish Council Website.

### **17/010: Chairman's Report**

The Chairman reported that he had met with Councillor Steven North and Lucy Hawes of ENC. They visited the Pathway, Village Hall and presented the Chairman with 2 CFF plaques. B Hardwick to ask if it o.k. to erect the plaques.

**17/011: Minutes of the Meeting held on 6<sup>th</sup> April 2017:** approved.

Proposed: Councillor Ford

Seconded: Councillor Dixon

**17/012: Matters Arising:** The Pytchell. Where do we want the benches to go? It was agreed that we would arrange for Kirk, the tenant of the site to meet with Councillor Dixon to hopefully agree the location of the seats.

**17/013: Accounts Payable**

Clerk's Salary – Melanie Carr - £375.00  
Kings Cliffe Active - £16.00  
ENC (emptying of KCP Dog Bins) - £43.44  
EON - £1,063.94  
RJC Countryside Management - £1,065

An invoice was presented for Membership Subscription to Northants CALC. It was agreed to hold onto the payment and the Clerk to compare with CPALC and see what they charge. C Leuchars to negotiate the cost of the dog bins with ENC

Proposed: Councillor Ford

Seconded: Councillor Brown

**17/014: Financial Position: noted**

Bank Balances:- Current £35,432.55, Deposit £50,028.99, Bequest £4,761.48  
Income:- £12,000 Precept, £6,034.66 VAT Refund, £1.08 Bank Interest  
Asset List – to be located by the Clerk

The Annual Accounts have been taken to Stephenson Smart to be audited

**17/015: Planning Applications**

17/00772 Carport, new vehicular access and reinstate piers/walls for access at 59 West Street, King's Cliffe (no objections but comments that the height should be the same as the adjacent building and the material should be Random Rubble)

17/00854 Replace the single glazing of 7 windows with discreet double glazing units at 16 West Street, King's Cliffe (No Objections)

17/00818 Replace the single glazing of 7 windows with discreet double glazing units at 16 West Street, King's Cliffe, Listed Building Consent (No Objections)

17/00793 Single Storey extension to the side of the property to form a new sun room at 99 Oak Lane, King's Cliffe (No Objection)

**Planning Applications granted by ENC**

17/00438 Single storey rear extension at The Old Chapel, 45A West Street, King's Cliffe

17/00439 Single storey rear extension at The Old Chapel, 45A West Street, King's Cliffe (Listed Building Consent)

17/00504 Disabled works 2 no. bedroomed rear and side extension with a wet room at 89 Wood Road, King's Cliffe

**17/016: Oak Lane**

The Chairman reported that he had chased up where we are with The Leap and Lap with Dan Hathaway but had not got anywhere. It was agreed that we should not accept any money until we have the agreement.

Proposed: Councillor Dixon

Seconded: Councillor Hardwick

**17/017: Allotments**

A Walk Around had taken place and a discussion about improvements to the parking area. There is no waiting list at present.

**17/018: Grass Cutting**

Thanks to Councillor Hardwick who will be monitoring the grass cutting and liaising with Simon Fairhall. There were some concerns about the hedge planted on the corner of Wood Road as when they grow will restrict vision. Councillor Hardwick to look into the Land Registry Covenant.

**17/019: Village Notices**

Concerns were expressed about the number of notices/posters going up in the village and that they should be kept to a minimum. Clerk to put a notice in the Parish Gazette that when the event has taken place that they should be removed

**17/020: Potholes/Highways Maintenance**

Councillor Hardwick had met with Ben Wright from Northamptonshire Highways and discussed highways maintenance and issues within the village. They will come out every 6 months to inspect the pot holes. They are changing the policy whereby when they come out to serious potholes they will repair all of them. They were not keen on the Parish Council undertaking minor repairs.

**17/021: Wood Road/Willow Lane**

Need to chase up with the County Highways where we have got to with the traffic calming.

**17/022: Maltings Green**

Agreed the proposed extension to the lower pond.

**17/023: Burial Board**

It was agreed to have the weeds sprayed on Church walk at a cost of £25.00.

**17/024: Police Crime Report**

The reports had previously been circulated by e-mail.

**17/025: Neighbourhood Plan**

The settlement boundary was discussed in relation to the King's Cliffe Endowment Primary School and the Ex-Oundle and King's Cliffe Middle School. It was agreed that we would seek that the settlement boundary of the former be just below the "old canteen" building and of the latter the top if the settlement boundary would be in line with the underdeveloped area of Sovereign Grange.

A further discussion took place on the site identified for future development in the village and it was again reconfirmed that the Parish Council would continue with the aspiration that the site on Church Walk should be considered.

**17/026: Gazette Entry June 2017**

Entries for June would relate to Allotments, Posters in the Village and Traffic Calming

**17/027: Correspondence Received**

A letter from Margaret Knights was read out by The Chairman regarding the clearance to the Spa off Morehay Lane

**16/028: Any Other Business**

Bike racks for the Village Hall

The next Meeting will be held at 7.30 pm on Thursday 8<sup>th</sup> June 2017 in Kings Cliffe Active.

Signed \_\_\_\_\_

Date \_\_\_\_\_

DRAFT