

KINGS CLIFFE PARISH COUNCIL

The monthly meeting of the Parish Council was held on Thursday 21st May 2015 at 7.30 pm at Kings Cliffe Active.

15/001: Present: Chairman A Howard, Councillors R Brown, M Day, J Dixon, N Ford, R Meadows, G Smid and 3 members of the public.

Councillor Dixon was welcomed back onto the Parish Council and Councillor Smid was welcomed to the Parish Council. The Clerk was asked to write thank you letters to the four retiring Parish Councillors.

15/002: Apologies for Absence: Councillors J Atkinson and C Leuchars and County Councillor H Smith.

15/003: Declarations of Interest: None

15/004: Election of Chairman: The Clerk asked for nominations. Once nomination for Councillor Howard was received and carried. Councillor Howard stated he would not be willing to serve as Chairman longer than 10 years (he has been Chairman for the past 8 years).

Proposed: Councillor Brown Seconded: Councillor Ford

15/005: Election of Vice Chairman: The Chairman asked for nominations. Once nomination for Councillor Day was received and carried. Councillor Day stated he would not be willing to serve as Vice Chairman after this year.

Proposed: Councillor Brown Seconded: Councillor Ford

15/006: Formation of Sub Committees

Burial Board: Councillors Ford, Smid and Dixon and Doug Gilbert for the PCC. The Chairman is an ex-officio member of the Burial Board.

Amenities Committee: The Chairman, Councillors Day, Atkinson and Brown.

Parish Plan: Councillors Leuchars, Meadows, Atkinson, Dixon and Smid.

15/007: Appointment of Wardens

Footpaths' Warden: Councillor Meadows

Tree Warden: Councillor Dixon

15/008: Nominations to Other Bodies

Memorial Hall - Councillor Meadows and another Councillor (to be confirmed)

Cornforth Homes – Mr B Hurcombe

Kings Cliffe Active – Councillor Smid

15/009: Dates of Meetings for the Coming Year

A list of dates for the coming year has been sent to all Councillors, the Gazette, Kings Cliffe Active and is on the Parish Council Website

15/010: Casual Vacancy (2 Positions)

The Casual Vacancy has been advertised in The Gazette and on the Village Noticeboards with a closing date of 5th June 2015. If there are more than two applications, the Clerk will request a resume from each of the applicants as to why they should be elected onto the Parish Council and organise an Extra-Ordinary Meeting when the applicants will be interviewed by the Parish Councillors.

15/011: Minutes of the Meeting held on 9th April 2015: approved

Proposed: Councillor Brown Seconded: Councillor Ford

15/012: Matters Arising: none**15/013: Accounts Payable**

Clerk's Salary (current month) Deirdre McCumiskey	£252.00
HMRC	£63.00
AON UK Ltd	£512.13
Kings Cliffe Sports Association	£24.00
RJC Countryside Management	£990.00
Anglian Water	£16.35

Proposed: Councillor Brown Seconded: Councillor Ford

115/014: Financial Position: noted

Bank Balances - Current Account £22,222.80, Savings Account £22,140.80, Bequest Account £4,717.89

The Chairman explained about the difficulties he had experienced in trying to change the bank mandate. It was agreed that the bank account signatories will be the Chairman and Councillors Day, Ford and Brown and the Clerk will be given authority to manage the bank accounts.

15/015: Planning Applications

15/00583 – Installation of external wall insulation to all walls of the dwelling at 7 Wood Road, Kings Cliffe (No Objections)

15/00760 – Proposed conversion of outbuildings to studio and enlarge existing carport and addition of conservatory to main house at 90 West Street, Kings Cliffe (No Objections in principle to the conservatory but would prefer non PVC as this house is in the Conservation Area - Article 4 Directive. Concerns that the description of the studio area with shower facilities suggests it could become another dwelling and, if this is the case, there would be strong objections to this. If it is intended that the studio area is used for another purpose, it should be strongly resisted that this is not for any residential purpose)

15/00771 – Extension to first floor over existing utility room to provide larger bedroom and en suite bathroom at 35 Oak Lane, Kings Cliffe (No Objections)

Planning Applications granted by ENC

15/00284/5 – Re-point Collyweston Roof on Barn B and replace rooflights with conservation lights (completed). Replace garage doors and pin back existing doors and 15/00377/8 – New Porch at 29A West Street, Kings Cliffe

Planning Applications withdrawn

15/00584 – Change of use to tented camping including associated car parking and a welfare building at Fineshade Wood, Top Lodge, Fineshade, Northants

It was agreed to invite a Planning Officer to a future meeting after a Village Walk-About has taken place. Councillors are to provide questions to be asked so these can be forward to the Planning Officer in advance of the meeting.

<p>15/016: Sovereign Grange: Update</p> <p>There has been no progress on the path to Willow Lane or with the traffic calming measures. The Clerk will contact Councillor Smith. The road still needs to be formally adopted.</p>	Clerk
<p>15/017: Willow Walk: Update</p> <p>There has been no progress on the extension of the lease for Willow Walk due to the recent Elections. The Clerk will contact Mr R Hankins at ENC.</p>	Clerk
<p>15/018: Willow Lane: Update</p> <p>Councillor Meadows agreed to arrange a meeting with Mr P Wright, a retired solicitor, the Chairman and Councillor Brown to try and progress the question of ownership of Willow Lane.</p>	RM
<p>15/019: Village Field: Update</p> <p>A recent meeting with the Woodland Trust had been extremely positive. The Woodland Trust had offered to put in an access from the Millennium Wood and re-do the entrance into the Millennium Wood. It was agreed to obtain an additional quotation for the fencing and gates from the Woodland Trust Contractor. It was agreed that the spraying and re-seeding will take place in the autumn. However, it was agreed to resolve who was doing this at the next meeting.</p>	MD
<p>15/020: Surgery: Update</p> <p>There had been no progress on the Surgery.</p>	
<p>15/021: Burial Board Report</p> <p>It was noted that there are two large soil heaps left by the grave digger by the graves of Mr A Bird and Mr B Bird which need removing. Apparently the grave digger is aware of this but has not returned to deal with them. The Clerk has already reported this but will contact Crowsons Funeral Directors again about this.</p>	Clerk
<p>The Clerk will contact ex-Councillor L Crane to obtain a copy of the Contract and the Tender Specification for the Grass Cutting.</p>	Clerk
<p>15/022: Neighbourhood Plan</p> <p>The Consultation Period for the Neighbourhood Plan ends on 8th June 2015, after which time it is hoped that work on the Neighbourhood Plan can begin. A Steering Group will be formed.</p>	
<p>15/023: Police – Crime Report</p> <p>It was noted that mounted PCSOs had been seen in the village. It was noted that Farm Watch, Business Watch and Neighbourhood Watch are operational in the area.</p>	
<p>15/024: Gazette Entry for June 2015</p> <p>The Gazette Entry for June 2015 consisting of the Casual Vacancy Advertisement had been submitted.</p>	
<p>15/025: Correspondence Received</p> <p>Discussed during the Agenda or e-mailed to all Councillors.</p>	

<p>Mrs S Beale had submitted an e-mail to raise awareness of the call for comments on the continuing inclusion of various preferred options in Northants Waste Management Framework 2011-31 which came into force on 1 October 2014. It was agreed to look into this and the Clerk will put this item onto the Agenda for the next meeting. The Clerk will contact Councillor Smith for further details.</p>	Clerk
<p>15/026: Any Other Business</p>	
<p>Mr C Tomalin had already submitted a report on the intended plans of the Transition Kings Cliffe Wildplaces Group prior to the meeting but spoke further about the plans specifically for Maltings Green. As it was agreed that it is important to ensure that all residents are fully aware of what is planned, the Parish Councillors were asked to inspect Maltings Green in readiness for the plans to be discussed at the next Parish Council Meeting.</p>	All
<p>The Clerk was asked to find out whether applications can be made for grants from Community Facilities Fund.</p>	Clerk
<p>It was agreed to arrange an inspection of the allotments. The Clerk will send Councillor Brown a copy of the Allotment Plan and he will circulate it to the Parish Councillors.</p>	RB
<p>It was noted that most residents had received leaflets asking that cars are not parked in West Street on 19th June 2015 for the International Women's Cycling Tour.</p>	
<p>Mr S Fairhall had reported that Kings Cliffe Active had been unsuccessful in its bid for a grant towards the building of tennis courts from Sports England but it would be making a fresh application which will demonstrate the need for such a facility in the village.</p>	
<p>Councillor Ford reported that a carpet and other rubbish had been dumped on the Recycling Site. The Clerk will report this to ENC.</p>	Clerk
<p>Councillor Meadows reported that an overgrown hedge needs trimming in Willow Lane as vehicles are being parked further out into the road as the hedge is encroaching onto the road but the tenant concerned is too ill to undertake the work. The Clerk will ask Spire Homes if they would be able to organise this under the circumstances.</p>	Clerk
<p>Councillor Dixon stated the Pitchell Lease needs to be renewed and she would like a 5 year agreement as she is planning to purchase a new lawnmower. It was agreed that the Clerk will obtain details of the current Lease and put this item onto the Agenda for the next meeting.</p>	Clerk
<p>The next Meeting will be held at 7.30 pm on Thursday 11th June 2015 in Kings Cliffe Active.</p>	
<p>Signed _____</p>	<p>Date _____</p>