

# **KINGS CLIFFE PARISH COUNCIL**

The Annual General meeting of the Parish Council was held on Thursday 8<sup>th</sup> May 2014 at 7.30.pm. in the parlour of the Memorial Hall.

**14/001 : Present :** Chairman A. Howard, L. Crane, N. Ford, C. Williams, R. Brown, G. Caddick, R. Meadows, G. Kingston, J. Atkinson and C. Leuchars.

**14/002 : Apologies for Absence :** Vice-Chairman Day, Councillors H. Smith and R. Glithero and Michelle Rickard

**14/003 : Declarations of Interest :** None

**14/004 : Election of Chairman :** The Clerk asked for nominations. One nomination for Councillor Howard was received and carried

Proposed : Councillor Ford                      Seconded : Councillor Caddick

**14/005 : Election of Vice Chairman :** The Chairman asked for nominations. One nomination for Councillor Day was received and carried

Proposed : Councillor Brown                      Seconded : Councillor Meadows

**14/006 : Formation of Sub-Committees**

**Burial Board :** The Chairman asked if the present members were happy to continue. The answer was affirmative : Chairman Councillor Crane, committee members – Councillors Kingston, Williams, Ford and Doug Gilbert for the PCC. The Chairman is an ex-officio member of the Burial Board

**Amenities Committee :** Chairman A. Howard, Councillors Day, Atkinson and Brown.

**Parish Plan :** Councillors Leuchars, Atkinson & Meadows

**14/007 : Appointment of Wardens**

**Footpaths Warden :** Councillor Meadows

**Tree Warden :** Jenny Dixon (as agreed with the Clerk)

**14/008 : Nominations to Other Bodies :** none required at this time. It is noted that Barry Hurcombe represents the PC on the Cornforth. The Memorial Hall trustees on behalf of the Parish Council are Robert Meadows and Michelle Rickard.

**14/009 : Dates of Meetings for the Coming Year**

A list of dates for the coming year has been sent to all Councillors, the Gazette, the Memorial Hall and is on the Parish Council web-site

**14/010 : Minutes of the Parish Council Meeting held on 10<sup>th</sup> April 2014 : approved**

Proposed : Councillor Brown                      Seconded : Councillor Caddick

**14/011 Clerks Report**

A further 3 years subscription to GoDaddy - £ 17.79 for the web name kingscliffeparishcouncil.co.uk., in my name, has been paid. An expenses claim will be submitted in for that and a few other sundries.

The empty house in Wood Road is now being cleared.

#### **14/012 Matters Arising : None**

It was decided that traffic problems should be on the next agenda.

#### **14/013 Accounts Payable**

Clerks Salary (current month)	£ 315.00
Curator : Cemetery & Churchyard	£ 320.00
BT : Telephone ¼ to April	£ 104.62
Parish Gazette : Annual subscription	£ 150.00
Aon Insurance : Public Liability (no increase from 2013)	£ 512.13

ENC Precept ½-year payment of £ 10,000.00 paid by BACS on 30th April 2014

Year end accounts have been prepared and sent to Stephenson Smart for internal audit

#### **14/014 Financial Position : noted**

Bank balances:- Current account £ 13,049.92 £; Deposit account £ 3,139.24; Bequest account £ 5,687.99

#### **14/015 Planning**

##### **Applications**

22 West Street : Replace all windows and external doors : 14/00731/LBC

Response to ENC : The Parish Council do not object in principal, but would insist that ENC impose a condition whereby the two ground floor windows onto the narrow pavement on West Street must be inward opening to avoid danger to pedestrians in this very congested part of the village. The Council is aware that due to regulations, windows must be constructed to allow them to be opened in case of fire.

##### **Granted by ENC : noted**

Elliot's Yard, Park Street : Construction of two light industrial units : 14/00072/FUL

11 Forest Approach : Proposed conservatory to rear : 14/00398/FUL

#### **14/016 Parish Plan : Update**

The Parish Plan is now complete and quotations for printing have been requested. This is estimated to be about £400 and Councillor Atkinson will ask District Councillor Glithero or County Councillor Smith if they would be happy to contribute to the costs of this through their allowances.

Proposed : Councillor Brown                      Seconded : Councillor Ford

#### **14/017 Reorganisation of Local Schools : Update**

The final meeting at County has taken place; although the Chairman had intended speaking, there were too many requests to speak. The Cabinet approved the closure of the Middle School and approved the 2 – tier system. It was agreed that the PC need to liaise with Councillor Smith to check progress. Councillor Caddick said that as far as the charities who own the Endowed School building, were concerned, they had heard nothing further.

#### **14/018 Village Field : Update**

ENC have informed the PC that the decision dates for the grant applied for had been put back until the end of this month or early June.

#### **14/019 Willow Lane : Update**

It was hoped that Michelle Rickard would be able to give us more information; unfortunately she apologised due to illness.

The PC need to establish who owns the stretch of railway line in question. It was agreed that the fee of possibly £100 to establish this should be available if necessary.

Proposed : Councillor Kingston

Seconded : Councillor Atkinson

#### **14/020 Sovereign Grange : current issues**

District Councillor is arranging a meeting in the near future with ENC Officers and the developers to discuss these.

#### **14/021 Footpaths & Rights of Way :**

Councillor Meadows reported there were issues over footpaths and Permissive Paths being closed or altered, due to the fact that DEFRA's successor Natural England no longer pay grants for concessionary Permissive Pathways.

Heather Smith has been made aware of this; an article in the June gazette will inform the public about these, hopefully including a map.

#### **14/022 Allotments**

An inspection of the allotments has been made and it was decided that tenants with badly/uncultivated plots should be contacted with the intention that they either vacate them or state their intention of bringing them into full use by a pre specified date. This was felt to be fair in view of the numbers on the waiting list

The Council also reviewed the waiting list, following the note in the May edition of the Gazette, one additional request had been received

It was agreed to write to all those on the waiting list to ensure that they still wished to be on the waiting list and that we would seek their permission to publish their names on our website – so everyone is aware of the list

Once we have carried out the review with existing tenants we will then establish how many vacant allotments we have and allocate new allotment holders to these

At our next meeting we will review the progress with this and it was agreed that at that stage we will consider whether we have sufficient demand to create more allotment space somewhere within the Parish

#### **14/023 Gazette entry for June 2014**

It was agreed that the article on footpaths would fill the Parish Council space in the Gazette for the June edition.

**14/024 Burial Board** : nothing to report

**14/025 Police : Crime Report** : noted

#### **14/026 Correspondence Received**

An e-mail received from Simon Fairhall regarding KCA matters and the Village Field was discussed; once he has returned from his honeymoon, a meeting will be arranged.

#### **14/027 Any Other Business**

As it many years since the last photograph of Parish Councillors was taken, it was agreed to arrange this to happen in Hall Yard, prior to the next meeting. Jenny Dixon will be asked if she will again act as official photographer.

Councillor Ford report three badly blocked drains, including one at the Stamford Road/A47 junction. These will be reported to the Street Doctor.

Councillor Kingston asked if the verges at the bottom of Wansford Hill could be cut again, as this was causing a real hazard at this T-junction.

Flytipping in the Bomb Dump gateway will be reported to Natural England/Burghley Estates.

There being no further business, the Chairman thanked everyone for attending and closed the meeting at 9.10.pm.

The next meeting will be held in the Memorial Hall Parlour on Thursday 12<sup>th</sup> June at 7.30.pm.

**Hilary Blunt, Clerk : 01780470799 : e-mail: [kcpcclerk@aol.com](mailto:kcpcclerk@aol.com) :  
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